

GENEVA JEAN MONNET WORKING PAPERS

Guidelines for Authors

In order to ensure uniformity in the series, authors should follow the bellow guidelines when preparing their Working Paper. The author is recommended to use the template provided for on the CEJE website.

Papers may be submitted in English or in French and should be sent in a word format at the email address: sandy.kirsch@unige.ch.

I. Content and structure of the papers

Papers comprise the following elements:

- Cover sheet containing: complete title of the Paper, details of the author (Name of the author, address, email address, phone number), University and/or Research Center of affiliation (address, website)
- Abstract of 250 words (approximately 1 p.) in English and in French and a maximum of 10 keywords in each language
- Overview
- List of abbreviations
- Main text
- annexes (if exist)
- Full Bibliography (doctrine and case law)
- Table of contents (with page indications)

II. Format the Geneva Jean Monnet Working Papers

1. *Police, paragraphs and writing guidelines*

The Working Papers contain between 8000 and 10000 words (excluding footnotes).

Main text

Font: Garamond

Size: 11

Interlining: 1.5

Footnotes

Font: Garamond

Size: 9

Interlining: simple

Numbering of pages should start after the abstracts and keywords. Number of pages is placed at the bottom center of the page.

Titles in the main text should follow this structure: I., A., 1., a.

Italic format is used for foreign words as well as for quotes in the main text, that should be between quotation marks.

2. Quotation guidelines

The authors must apply a uniform way of quotation. The quotations of references in a language other than English and French are not an exception to this rule.

a. Legal texts

– Treaties

Prior to the entry into force of the Lisbon Treaty (1 December, 2009)

In the content : Article 30 TEU or Article 300 TEC

In footnote : Art. 30 TEU or Art. 300 TEC

After the entry into force of the Lisbon Treaty (1 December, 2009)

In the content : Article 40 TEU or Article 267 TFEU

In footnote : Art. 40 TEU or Art. 267 TFEU

– Secondary legislation

In the content : Art. 7 du règlement No 492/2011

In footnote : Art. 7, Regulation No 492/2011 of the European Parliament and the Council, of 5 April 2011, on freedom of movement for workers within the Union, OJ No L 141, 27 May 2011, p. 1.

Directives should not be followed of the term “No”.

b. Cases

Prior to the entry into force of the Treaty of Lisbon (December 1, 2009)

ECJ, case C-192/99 *Kaur* [2001], ECR I-1237, para. 3.

After the entry into force of the Treaty of Lisbon (December 1, 2009)

ECJ, case C-409/06, *Winner Wetten* [2010], ECR I-8015, para. 5.

After 1st of January 2012

ECJ, case C-617/10, *Åkerberg Fransson* [2013], ECLI:EU:C:2013:105, para. 15.

c. Doctrine

– Books

CRAIG Paul, *EU Administrative Law*, Oxford, Oxford University Press, 2012, 2nd ed., 777 p.

JACQUE Jean Paul, *Droit institutionnel de l'Union européenne*, Paris, Dalloz, 2012, 7th ed., 755 p.

– Commentaries, specialized encyclopedias

CALLIESS Christian, RUFFERT Matthias, (Hrsg.), *EUV/EGV: das Verfassungsrecht der Europäischen Union mit Europäischer Grundrechtecharta – Kommentar*, München, Schulthess, 2012, 4th ed., 3148 p.

Encyclopédie juridique Dalloz, *Répertoire de droit communautaire*, 5 vol., Paris, from 1992.

– Collective works

• Citation of a collective work:

WOUTERS Jan, VERHEY Luc, KIIVER Philipp, (eds), *European Constitutionalism beyond Lisbon*, Antwerpen, Intersentia, 2009, 306 p.

• Citation of an Article in a collective work:

TIZZANO Antonio, “The role of the ECJ in the Protection of Fundamental Rights”, in Arnall Anthony (ed), *Continuity and Change in EU Law: Essays in Honour of Sir Francis Jacobs*, Oxford, Oxford University Press, 2008, pp. 125-138, p. 131.

– Articles published in Revues

NEFRAMI Eleftheria, “The Duty of Loyalty : Rethinking the Scope through Its Application in the Field of EU External Relations”, *CMLRev* 2010, pp. 323-359, p. 331.

LOUIS Jean Victor, “L’Union européenne après Lisbonne. Les problèmes d’une transition”, *CDE* 2009, pp. 631-638, p. 634.

– Articles published online

WEILER Joseph H., “Van gend en Loos: The Individual as Subject and Object and the Dilemma of European Legitimacy”, Jean Monnet Working Paper, n° 10/14, available at <http://www.jeanmonnetprogram.org/papers/14/1014.html>, (consulted on 12 September 2014).

– Other documents (eg. Communications, Guidance, Reports)

Report from the Commission to the European Council, “Trade and Investment Barriers Report 2015”, COM (2015) 0127 final.

Communication from the Commission to the European Parliament, the Council and the European Economic and Social Committee, “Trade, growth and intellectual property - Strategy for the protection and enforcement of intellectual property rights in third countries”, COM (2014) 389 final.

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